

REPORT TO WANDSWORTH CLINICAL COMMISSIONING GROUP COMMITTEE

11th January 2011

Agenda No. 5.5

Title of Document:	Operating Plan 12/13 – Progress update
Report Author:	Debbie Gillingwater, CSP Project Manager Yvonne Ludwig, Service Redesign Manager
Lead Director:	Sandra Iskander, Head of Performance and PPI
Contact details:	debbie.gillingwater@wpct.nhs.uk / Yvonne.ludwig@wpct.nhs.uk
Summary:	<p>The Operating Plan reflects the specific actions and milestones required to deliver our Strategic Plan and the commitments outlined in the NHS Operating Framework. As with the Strategic Plan, the Cluster are required to submit a SWL-wide plan, therefore we have been asked to provide Wandsworth specific information, which will then be compiled by the Cluster into an overall plan.</p> <p>Cluster will be coordinating the submission and we submitted the attached plan as the first draft to Cluster on Friday 23rd December. The supporting information from NHS London (embedded within the document in light grey) guided this first draft. Cluster requested that the first draft of the plan was submitted to them by Friday 23rd December. In turn, Cluster is due to submit the first draft of the Cluster Operating Plan to NHSL by 16th January 2012. Cluster must submit a final plan to NHSL by 2nd March 2012 and therefore we expect we need to complete a final draft of this some days or weeks before this.</p> <p>Draft Operating Plan submission timescales to SWL Cluster are extremely tight and the paper has been rapidly developed over three weeks only to meet the required timescales.</p> <p>This is the first working draft and all sections will be further developed following feedback from the CCG and Cluster. Some sections are for cluster to complete. We have sent the first draft to LINK and to the LCGs for their Board meetings in early January with feedback to be returned by the end of January 2012. The final version will be shared with the Health and Well-being Board and the LCGs.</p>
Key sections for particular note (paragraph/page), areas of concern etc:	<p>The priorities and achievements listed in Section 1 are taken directly from the Wandsworth CSP. In addition, the milestones at the end of section 1, have also predominantly been taken directly from the CSP. However, more detail, e.g. timelines, risks and mitigations, have been added to each opportunity.</p> <p>Section 2 – for cluster to complete</p> <p>Section 3 describes specific action plans to improve performance in underperforming areas.</p> <p>Section 4 describes actions, timelines, risks and mitigations to achieve the priorities identified in the 12/13 NHS Operating Framework.</p> <p>Section 5 describes actions related to CCG development</p> <p>Sections 6&7 relate to QIPP and finance</p> <p>Section 8 relates to workforce</p> <p>Appendices - The templates for the finance and performance appendices were received in early January and they are currently being populated. These will need to be submitted by 16th January.</p>
Recommendations:	The CCG is asked to comment on and approve the first working draft (v0.1) and any amendments will be fed into the second draft.

<p>Committees which have previously agreed the report Management Team approved the version submitted to Cluster</p>
<p>Future Direction/Transition Arrangements:</p>
<p>Please state below how this document contributes to delivery of the QIPP Plan, Operating Plan or DH Domains of Authorisation:</p> <p>QIPP Plan: The updated Operating Plan, when signed off, will reflect the PCT's QIPP plan</p> <p>Operating Plan: Subject of paper</p> <p>Domains of Authorisation:</p>
<p>Clinical Commissioning Executive comments (where appropriate): N/A</p>
<p>Financial Implications: A separate Operating Plan template is being completed by the finance team Reviewed by:</p>
<p>Other Implications including Patient and Public Involvement/Legal/Governance/Diversity/Staffing – as per plan</p>
<p>Equality Impact Assessment</p> <ul style="list-style-type: none"> • Has an EIA been carried out? NO – a full EIA for the CSP is currently in development which reflects all the strategic needs. Any issues that arise from the CSP EIA will be incorporated into further drafts of the Operating Plan. • Key issues from assessment
<p>Information Privacy Issues</p> <p>Has a consideration of privacy impacts been undertaken and controlled for? Yes</p> <ul style="list-style-type: none"> • Key issues from assessment No privacy issues as no PID reported